



2010 Arts & Craft Stall Application Form

Art & Craft Stalls will be situated in Roughton Park on Marine Pde Kirra.
Stalls will be limited to make the event beneficial for everyone.

Festival Trading Days Saturday November 13 & Sunday November 14, 2010
Hours from 8.30am to 6pm

Rules & Conditions:

1. **Insurances/ licenses/ Registrations:** Stall holders must have
 - The necessary Gold Coast City Council or Qld State permits pertaining to the operation of the business where applicable.
 - Public Liability Insurance:
2. **Responsibilities:**
 - Stall holders are responsible for supplying all equipment required to operate their business.
 - In case of inclement weather stall holders using pegged tents must also have weights or sand bags available.
 - If water is needed, Stall holders must bring their own water as water is not accessible and will not be supplied.
 - It is strongly recommended that stall holders bring sufficient goods for 2 days of operation.
 - No livestock including cats and dogs to be sold or around the festival at any time.
3. **Waste:**
 - Stall holders are responsible for their own grey water.
 - All stall holders must dispose of their rubbish responsibly and remove it off site each day.
 - We encourage Stall Holders to use recyclable or paper packaging helping promote Kirra as a no plastic bag zone.
4. **Bump In and Out:**
 - Bump in is at the direction of the Site Manager and begins at 5am Saturday and Sunday mornings and must be completed by 7.30am. After 7.30 there will be no vehicle access to the site permitted.
 - All stall holders bringing vehicles on site must have them off site by 7.30am unless trading out of them.
 - Bump out is from 6pm Sunday and must be completed by 8am Monday.
5. **Security:**
 - A licensed Security guard will remain in the park on Saturday night from 7pm to 6am, however Kirra Surf Stock Festival takes no responsibility for equipment left on site.

6. Power:

- **There is no onsite power**, however Kirra Surf Stock Festival will supply a generator.
- You must submit your exact requirements to ensure sufficient power is supplied for the days.
- Power will be run to back of house – however all necessary extension leads, power boards etc from this point will need to be supplied by yourselves.
- All leads must be tested and tagged. If you need more power than stated in your application **a fee will be charged.**
- All Gas bottles must be in date and approved by a licensed company

7. Fee:

- The cost to be involved in the Kirra Surf Stock is **\$150** for a standard 4 x 4 metre site or smaller.
- And **\$250** for a site over 4m x 4m and up to 8m x 8metre.
- Powered Sites are an extra **\$30**
- A bond of **\$60.00 bond** is required and will be refunded on final site inspection at the end of the festival.
- Successful applicants must pay for their site by **5.30pm Friday 15th October 2010**. Stall holders that have not paid fees by the due date will lose the opportunity to participate.

Contact Person:		
Contact Ph:	Mobile:	
Email:		
Contact Address:		
Stall Name:		
Detailed Description of Arts & Crafts being sold:		
Site Required: 4 m x 4 m <input type="checkbox"/> 8 m x 8 m <input type="checkbox"/>		
Power Supply Required <input type="checkbox"/>	How many Amps?	How many Outlets?
Will you need to bring a vehicle on site?	Yes/ No	(circle)
Will this vehicle be used to sell from ?	Yes/ No	(circle)
Registration Number of Vehicle on the Day		
Current Copy of Public Liability is attached	Yes/ No	(circle)
Other relevant Licenses	Yes/ No	(circle)

Please Note:

Applications close at 5.30pm on Friday 15th October 2010.

Please **POST** applications and payment, copies of all Insurances and Licenses and any photos you may have to:

**Kirra Surfstock Festival Markets
PO Box 1222, Coolangatta,
Qld 4225**

Successful Applicants will be notified by Friday 22nd October. Payment must be made at time of application to secure your stall. A tax invoice confirming your payment if your application is unsuccessful will be returned to you. Unsuccessful applicants will have their cheques returned to them.

I wish to apply for a site to be a stall holder at the 2010 Kirra Surfstock Festival and have read and understand and will abide by the 2010 Kirra Surfstock Festival Rules and Regulations.

Please find copies of my Public Liability Ins, Other relevant Licenses and my payment of

\$.....

\$210 (4 x 4 unpowered site inc bond) - **\$240** (4 x 4 powered site inc bond)

or

\$310 (for a 8m x 8m unpowered inc bond) - **\$340** (8 x 8 powered site inc bond)

Signed..... Date

Business Name